



CRAIG ROBERTS, Sheriff

# Clackamas County Sheriff's Office

**The following precautionary measures have been instituted at the Clackamas County Jail to prevent the spread and infection of the COVID-19 virus. The jail has carefully made decisions to ensure a balance between the resources available, individual interests and the best interest of all staff and inmates to maintain safety and security of the Clackamas County Jail during this unprecedented time of a community health emergency.**

*The problems that arise in the day-to-day operations of the jail in light of the COVID-19 outbreak in the community and a potential corrections facility are not susceptible to easy solutions. To the best extent possible the Clackamas County Jail is following guidelines set by the CDC on Management of Coronavirus Disease 2019 (COVID-19) in Correctional and Detention Facilities (<https://www.cdc.gov/coronavirus/2019-ncov/community/correction-detention/guidance-correctional-detention.html>). The policies and procedure changes are based on what was currently known about the transmission and severity of Coronavirus Disease 2019 (COVID-19) as the time of the implementation of each policy or procedure. Much of the steps taken were based on our limitations of facilities physical design, staffing, population and limited resources in light of the current crisis across the State and Country. The execution of policies and practices are needed to preserve internal order and discipline and maintain institutional security and safety of the adults in custody and jail employees.*

**Intake Screening Expansion.** As a precautionary measure jail staff immediately upon entry into the sally port of the jail (prior to actual entry into the booking area) a brief medical assessment along with our other intake assessments is conducted with arrestees. The assessment process will entail two questions:

- *Have you traveled outside the country in the last 21 days?*
- *Do you feel you have a fever, flu like symptoms AND a cough or shortness of breath?*

If an individual responds “Yes” to either of these questions, staff will contact a nurse immediately so that they may initiate *Medical Screening Protocols* to determine risk. It is also important if the inmate indicated that he/she has a fever or other medically pertinent information the screening deputy share that immediately with the nurse. All necessary PPE precautions once information is obtained to include placing a mask on the arrestee will be performed.

**Medical Screening Protocols:** NaphCare (jail medical) have expanded patient intake screenings in EHR and operating system to include a supplemental intake screening form with questions related to symptomology and exposure risk (travel or known contact).

**Use of PPE (Personal Protective Equipment).** The CDC and Clackamas County Public Health encourages all local law enforcement agencies to wear agency-issued masks and gloves if they

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encounter subjects exhibiting symptoms of coronavirus. As a result, to prevent the potential spread of illness, the Clackamas County Jail requires staff to equip themselves with proper PPE when dealing with inmates who are exhibiting symptoms of COVID-19 in the Clackamas County Jail.

**Intake Screening Temperature.** All arrestees are met in the sally port by a jail deputy to have their temperature checked prior to physical entry into the jail intake area to help determine high risk arrestees (*this excludes facility transport and civil transports as they will be performing temperature check prior to coming to CCJ*).

All individuals prior to entering the jail facility will have their temperature taken by jail security staff to confirm they are not above the 100.4 Fahrenheit threshold and/or coughing. Any individual with a body temperature of 100.4 Fahrenheit or higher AND/OR a respiratory cough will not be accepted into the Clackamas County Jail. The jail has several Temporal Scanners that are capable of taking a person's temperature just by lightly scanning across a person's forehead.

Positive Symptoms – If an individual meets the criteria listed above, to include a respiratory cough and/or a confirmed temperature at or above 100.4 Fahrenheit, the individual and deputy should don a protective mask and notify jail medical and a supervisor for further instructions. A determination will be made if the person will enter into the jail (accepting custody) or be refused and the officer directed to take the arrestee to a local hospital for further examination and clearance.

**Staff Messaging.** The following message has been repeatedly sent to staff: Stay at home if you are sick. You are not to enter the facility if you have symptoms of COVID-19, and you are expected to leave the facility as soon as possible if you develop symptoms while on duty.

**Prohibit Transport of Subjects Exhibiting Symptoms Directly to Jail.** The jail directed all municipal and state agencies, if the custody is exhibiting symptoms of the Coronavirus (COVID-19), to utilize citing and releasing prior to a lodging decision at the Clackamas County Jail.

**Strict Prohibition on Intakes at Clackamas County Jail.** To help control the cross-contamination and potential of introduction of the virus from outside the facility which could occur when arrestees are brought into the jail which in turn help maintain a lower population in the jail to ensure social distancing as best as can be obtained in a correctional facility, on March 16<sup>th</sup>, the Sheriff sent out a Law Enforcement wide communication within Clackamas County mandating:

Law enforcement personnel will be required to issue criminal citations in lieu of jail custody except in cases where there is a probable cause charge for one of the following:

1. A or B felonies;
2. Domestic violence charges;
3. Sex crimes;
4. Violent person crimes.

Warrants: If the custody does not meet the above criteria for admittance to the Jail, they will qualify for a citation to appear rather than being transported to the Jail.

If an arresting officer has a custody that does not meet the above criteria, but specific public safety factors exist, deputies and officers are required to call a Jail supervisors to obtain an exception based on articulable facts prior to transporting to Jail. The exception of what constitutes “*specific public safety factors*” overriding the jail custody exception is an incident specific definition and not a one size fits all. The details of the incident will be the guide for which a determination is made. The goal is to have only violent and assaultive individuals who are a threat to the public in our custody. As a supervisor will take into account (this is not an all-inclusive list):

- 1) An immediate or imminent threat to life (including law enforcement) with reasonable access and opportunity;
- 2) Assaultive and violent behavior that would preclude an individual from being cited at the scene of the incident without creating a future threat of harm; and
- 3) An incident where a weapon is involved.

**Single Celling.** To best implement social distancing strategies to increase the physical space between incarcerated/detained persons as best can be implementing in a correctional environment (ideally 6 feet between all individuals, regardless of the presence of symptoms), the jail has single celled the majority of all inmates in the population in the Clackamas County Jail.

**Inmate Communication and Education.** The Clackamas County Jail has communicated clearly and frequently with incarcerated/detained persons about changes to their daily routine and how they can contribute to risk reduction in light of COVID-19 in the community. The jail has posted announcements and information bulletins in the jail about handwashing importance and practices, COVID-19 Fact Sheet (English and Spanish versions), how to stop the spread of COVID-19 (English and Spanish versions), symptoms of COVID-19 (English and Spanish versions), and a video on proper handwashing techniques.

**Facility Transport Limitations.** Jail began limiting those who comes into our facility via the NW Shuttle system (Facility Transports). Only those individuals who meet the criteria as indicated below will be transported to our facility. Outgoing transports will be screened prior to being transported out and those coming into the facility will be assessed by jail transport to include taking the person’s temperature and inquire/assess about coughing. Temperature criteria of 100.4 and/or coughing or breathing difficulty are a presumptive refusal for transport.

Facility Transport Criteria:

*Criteria the Jail is utilizing to limit transport into the jail. The following individuals will be given a court date 30 days out and not transported to the jail:*

- ***The PC charge or warrant (including out of county) must be for a C-felony or below. No A or B felony charges should be cite and released.***
- ***No sex charges and No domestic violence charges (APAs) will be cite and released. Violent person crimes are of primary concern for public safety and should not be released.***
- ***Any eligible PBV or PV charges will need jail lieutenant approval prior to release. This includes a PC for crime that triggers a PV charge. Detainers and Admin Warrants will all need a jail lieutenant approval.***

**Oregon Transport Screening Tool:** The Oregon Transport Association provided a consistent, unified approach to screening adults in custody within Oregon for transports. An additional screening tool (*CORONAVIRUS SCREENING IPC-042*) was put in place to ensure consistency among the jails in Oregon, Oregon Department of Corrections and Clark County Jail, Washington.

**Cancellation of Jail Program.** The jail following the advice of the State of Oregon, Governor Brown and internal Clackamas County Administration, to help limit contact and the spread of virus and the potential infection of jail staff and inmates, cancelled all programs in the jail for four weeks. The jail cancelled all Inmate Programs (to include GED, Parenting, NA, AA, Yoga, Workforce and Church) in the Jail.

**All Visitation from the Public in the Lobby is Suspended (*excluding attorney visiting*).** Public can still use video visitation and visit from home. Public is directed with questions to the Sheriff's Office website on video visitation. Jail will continue to allow visiting from home and not physically at the jail as it is via video along with pastoral visits via video. Jail will encourage inmates who wish to have religious services to have one-on-one meetings with their religious leaders via video visitation during this cancellation period. This does not affect visits in attorney visiting—they will occur as normal (*see contact attorney visiting closure*). Additionally, at measure to assist inmates during this crisis, the jail through our telephone and video visitation vender offered all inmates in custody: One free 15 minute remote internet visiting for each inmate, each week; Two free 5 minute telephone calls; and unlimited free text messaging from the inmate to people outside.

**Limited Access of Jail Lobby.** Front lobby is locked requiring individuals to push the button and be answered by either a Community Service Officer or Control Room remotely. The Lobby or Control Room will be able to remotely open the door once communication has occurred. We will limit services in the lobby to include:

- Attorneys (and investigators);
- Warrants or other Judicial Holds-- supervisor will need to be contacted before we allow them in the facility to determine if they meet criteria for custody;
- Individuals placing money for security release; and
- other government or approved individuals fulfilling a penological need.

**All contact inmate visits by professionals (attorneys and court evaluators) in the Clackamas County Jail are suspended.** The jail ceased contact attorney visiting. All attorney visiting is

done in private rooms where there is a ½ inch polycarbonate resin thermoplastic between the inmate and attorney where they communicate via a telephone.

**All Law Enforcement contact visitation in the Clackamas County Jail will be suspended effective immediately.** As a further measure to help limit unnecessary contact with those from outside the Clackamas County Jail law enforcement contact with inmates in the jail for interviews or other investigatory needs is cancelled.

**Jail Tours Cancelled.** All jail tours from outside parties have been cancelled.

**Contract Work Cancelled.** All contract workers have been removed from inside the jail unless work is necessary for the safety, security and wellbeing of the facility and those housed inside.

**Alert Status—Jail Management System Information.** “*Contagion Quarantine*” was added to inmate alerts in the Jail Management System to ensure staff are aware of those individuals the jail place on quarantine isolation precautions in the medical unit. Staff are advised to follow all posted steps and protocols on those that are placed on isolation for possible infection or contact with those infected. Protocols and alerts are posted outside of each quarantined cell.

**Negative Pressure Cells and Protocols are in Place and Readily Available.** 12 total Negative Pressure Cells are located in the Clackamas County Jail. Negative pressure cells generate “negative pressure” (pressure lower than of the surroundings) to allow air to flow into the isolation room but not escape from the room, as air will naturally flow from areas with higher pressure to areas with lower pressure, thereby preventing contaminated air from escaping the room; the air is then ventilated to outside the building. These negative pressure cells are ready to be used if we need it during this COVID 19 outbreak. That way if they come in and are identified as a COVID-19 risk, they are masked and go from booking or housing areas directly into medical, limiting as much exposure as possible for the staff and facility.

**Increased Cleaning Procedures within the Jail.** The CDC and WHO maintain that some of the easiest and most effective precautions we can take are to clean our hands often, avoid touching our face and to **clean and disinfect frequently touched surfaces.** The Jail instituted a focused cleaning process to ensure all surfaces within the jail continually cleaned multiple times a day. Those surfaces touched repeatedly such as booking, medical, kitchen, exit and entrance doors, and work areas are a focus in our preparedness to prevent a spread of the virus. Soap and cleaning products to disinfect their living areas are provided at no cost to all inmates.

**Staff Training.** The jail has maintained continued education on COVID-19 to include: ACA webinar Coronavirus and correctional settings *COVID19- IMPACT ON CORRECTIONS – WHAT WE KNOW!*; Information how to manage stress and anxiety during the Coronavirus, Justice involved persons and what is the Coronavirus, fact sheet and symptoms of the Coronavirus, CDC updates and information concerning what is known on the Coronavirus; and handwashing and hygiene requirements.

**Inmate Temperature Check.** All inmates in the jail are screened for sickness on daily basis, especially those preparing food and/or having access to move around in the building. The procedure instituted is:

Kitchen Inmate Workers—Jail Staff working the kitchen area check all kitchen workers temperatures prior to them starting their work day in the kitchen. Inmates are asked if anyone feels sick or has been coughing as well processing them for work. A temperature of 100.4 Fahrenheit is the threshold for medical intervention.

Facility Inmate Workers—Jail Medical Staff are checking inmate workers during morning medication pass. Inmates are asked if anyone feels sick or has been coughing as well processing them for work. A temperature of 100.4 Fahrenheit is the threshold for medical intervention.

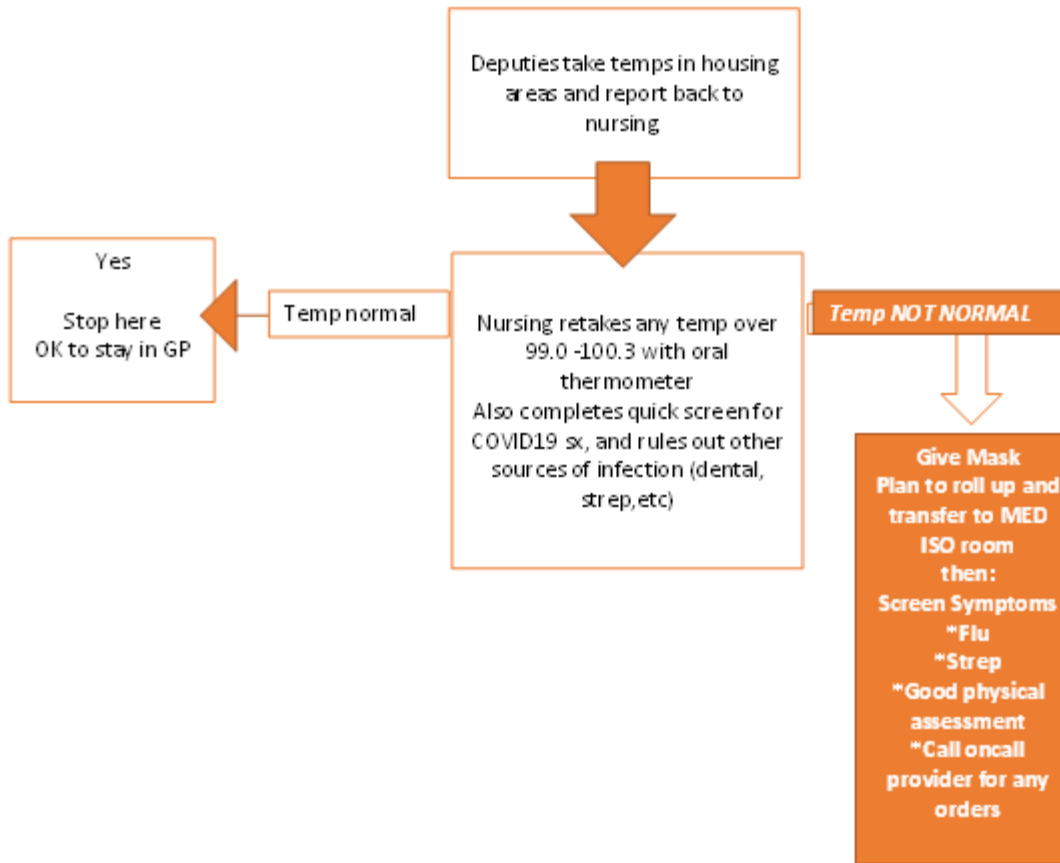
Inmate Population—Jail Staff are checking inmates in the jail once each day. A temperature of 100.4 Fahrenheit is the threshold for medical intervention.

Positive Temperature above 100.4 Fahrenheit.

If a positive temperature or sickness is discovered the inmate will be isolated and proper PPE are used. Inmate workers are not allowed to continue work and immediately isolated. Nursing staff respond to further diagnose on any potential positive readings. Nurses follow up with an oral temp, immediately, and rule out any other sources of infection. All follow-ups the nurses wear a mask, and take a mask for the patient. If the temp is still abnormal after the oral check, the inmate is masked and transferred medical isolation cell that is negative pressure.

Protocol: Temp is 100.4 or higher – Treat as COVID19 Symptoms and ISOLATE

- DROPLET Precautions
- Strep
- Flu
- Physical assessment
- House in medical isolation 9-14



**Out of County Warrants—Adjacent Counties.** If we have an arresting officer person attempts to intake a custody from an adjacent county on a valid A or B felony warrant, direct them to take them to the appropriate county. The Clackamas County will not take them, house them, and possibly transport them to the other county. This is only for our local and adjacent counties.

**Weekenders Program Suspended.** The Clackamas County Jail to prevent the ongoing contact and spread of the COVID-19 virus with outside individuals into the jail suspended the weekenders program (a program where individuals who come into the jail to serve weekends or short period of hours, then leave and return to the jail to serve more time on a charge). Once the health emergency passes, those serving such will attempt to reschedule those with blocks remaining.

**Jail Service Technicians and Jail Maintenance Schedules.** Beginning 03/24/2020, the Jail Services Technicians and Jail Maintenance Staff transitioned to a partial work week schedule to

stagger individuals across the week and ensure a measure of social distance is being observed as best as possible in the jail in their respective work units.

**Temperature Checks of All Individuals Entering the Clackamas County Jail (Employees and Contractors).** To help protect the public and ensure the safety of the jail and all staff against the spread of COVID-19, the CCJ will utilize CDC guidelines for management of Coronavirus Disease 2019 (COVID-19) and screen all employees and contract employees each day before directly entering the secure areas of the jail by following these steps:

Each employee will have their temperature taken each day they physically work in the jail at the beginning of their shift. All employees are required to enter the jail through the front employee entrance of the jail. A supervisor is be present prior to shift to check each employee as they enter. If an employee reports to another entrance of the jail (i.e. Jail Administration) they are required have their temperature checked prior to entering the jail administration area or control to assist in preventing any spread of the virus. The supervisor will use the thermometer as directed (to include proper PPE—mask and gloves) to determine the temperature, and if the individual have a fever at or above 100.4 degrees Fahrenheit, they are sent home on COVID-19 Leave. The supervisor cleans the thermometers thoroughly between each employee, as to not spread infection, and gives employee proper privacy in the determination of temperature.

Employees were informed they may return to work when:

- They have had NO fever or repository symptoms (cough and shortness of breath) for at least 72 hours (that is three full days of no fever without the use medicine that reduces fevers); OR
- If at any time a doctor confirms the cause of the individuals fever or other symptoms is not COVID-19 and approves the individual to return to work once symptoms have diminished, then the individual may return.

**Prohibition of Law Enforcement Entering the Clackamas County Jail.** To continue steps in the prevention and spread of COVID-19 to ensure the safety of staff and inmates, no one will be allowed inside the Clackamas County Jail without prescreening for COVID-19. This includes employees and law enforcement personnel.

Arresting Officers and other outside agencies are required to remain in the sally-port during the processing of their arrestee, pretrial and/or sentence. This change comes under practices being used by hospitals, other jails and recommended Oregon Health Authority guidelines. The jail will take the arrestee from the custody of the law enforcement into the jail and process the inmate. The arresting officer can submit the booking forms to the jail or give the jail the paper form if electronic is not available to them.

This applies to outside agency transports who come to the jail. The jail requires officers' stay in the sally port while we process their incoming transports and bring their inmates to them for transports out of the facility.

**Increase Use of Video Court Proceedings.** To mitigate the contact individuals in the custody of the jail have with those outside, and limit the potential for spreading the virus, the jail has



worked with the court to increase the use of video court proceedings to reduce the number of inmate that have to be transported to the physical Courthouse.

**72 Hour Isolation on all New Intakes Prior to Housing.** As the jail continues to implement procedures to help protect staff and those in custody from the current health crisis, we will be taking preventative measures to isolate all housed inmates for 72 hours prior to introduction into jail general population. The jail will isolate (lockdown) inmates in a cohorted block and all contact between inmates will be prevented through inmates being locked in their cells for 72 hours for monitoring of symptoms of COVID-19 prior to being housed in other areas in the facility to prevent the spread of any viruses. This is purely a precautionary step to ensure the health and safety of staff and inmates. Once an inmate has been isolated for 72 hours and shown no signs or symptoms through the jail medical department they will be moved to their general housing area and all normal procedures will be initiated. Inmates in this status will be allowed to use the phone to contact attorneys or arrange for bail.

The reasoning for keeping inmates isolated on lockdown in their cell for 72 hours is based on (1) substantial reasons for imposing the lockdowns to protect the safety and health of all staff and inmates in the facility to prevent the spread of those who may exhibit symptoms after first entering the facility, (2) lockdowns have been shown to be effective at curbing the spread and cross contamination of the virus, and (3) denying outdoor exercise and time out of their cell for just 72 hours was determined to carry very little risk of harm, therefore the judgment based on recommendations from CDC those new intakes should be quarantined before entering the facilities' general population was considered reasonable.